

## **CORPORATE GOVERNANCE AND AUDIT COMMITTEE**

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**Meeting to be held in Civic Hall, Leeds on  
Monday, 24th January, 2011  
at 2.00 pm**

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### **MEMBERSHIP**

#### **Councillors**

G Driver (Chair)	C Campbell	P Harrand	J Elliott
P Grahame	G Kirkland	W Hyde	
N Taggart	S Smith		
A Lowe			
J Lewis			
T Hanley			

#### **Co-opted Member**

G Tollefson  
(Chair of Standards Committee)

**\*PLEASE NOTE A RISK MANAGEMENT BRIEFING WILL COMMENCE AT 1PM  
BEFORE THE START OF THE MEETING**

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) if the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes held on 14<sup>th</sup> December 2010.</p>	1 - 4
7			<p><b>RIPA POLICY AND QUARTERLY REPORTS</b></p> <p>To receive a report of the Director of Environment and Neighbourhoods detailing the recent use of directed surveillance and advising the Committee about the outcome of the latest Office of Surveillance Commissioners (OSC) Inspection Report, and also the outcome of an inspection by the Interception of Communications Commissioner's Office in relation to the acquisition of communications data.</p>	5 - 14
8			<p><b>PROPOSED CHANGES TO THE LEEDS INITIATIVE PARTNERSHIP AND THE CITY PLANNING</b></p> <p>To receive a report of the Assistant Chief Executive (Planning, Policy and Improvement) setting out changes to partnership structures and planning arrangements operating at a strategic level in the City.</p>	15 - 28

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9			<p><b>ANNUAL AUDIT INSPECTION LETTER</b></p> <p>To receive a report of the Director of Resources presenting KPMG's Annual Audit and Inspection Letter 2009/10.</p>	29 - 42
10			<p><b>WORK PROGRAMME</b></p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) notifying and inviting comment from the Committee upon the work Programme.</p>	43 - 70
			<p>Please find attached a document entitled 'Proposed Work Programme and Scales of Fees 2011/12' compiled by the Audit commission in 2010/11 for your information.</p>	